



# Master Landscapers of South Australia

## Awards of Excellence 2016

Dear MLSA Member,

An invitation is extended to all MLSA members to submit entries for the 2016 Awards of Excellence. These prestigious Awards recognise and encourage excellence within our industry, as well as high-lighting new products and rewarding a commitment to the Industry.

Winners of each category will be promoted by MLSA in South Australia via SA Gardens & Outdoor Living magazine, nationally via Universal Magazine and worldwide via the MLSA website [www.landscapesa.com.au](http://www.landscapesa.com.au) & Facebook, Master Landscapers of SA.

Please be advised of the following important dates;

- [Entries close strictly at 5pm on Friday 30<sup>th</sup>. September 2016](#)
- Judging of entries Thursday 13<sup>th</sup> October & Friday 14<sup>th</sup>. October
- Awards presentation night Friday 4<sup>th</sup>. November 2016

Please take this opportunity for your industry and potential clients to recognise you and /or your company in your field of expertise. An Award of Excellence is a great marketing advantage.

Should you wish to enter

Read through the rules (page 2)

Fill in the entry form (pages 3 and 4)

Select the brief for your category from options (pages 5 – 8) attach this to your entry form

If you have any enquiries or need assistance in regards to the application process, submitting your application or selecting your project and / or categories please contact MLSA Board Member Simone Wirkus on 0412 199 377 [simone.wirkus@tafesa.edu.au](mailto:simone.wirkus@tafesa.edu.au)

Completed entries may be posted to  
Master Landscapers of South Australia  
C/O Simone Wirkus  
TAFESA Urrbrae campus  
505 Fullarton road  
Urrbrae SA 5062

Completed online [www.landscapesa.com.au](http://www.landscapesa.com.au)

Or emailed to [simone.wirkus@tafesa.edu.au](mailto:simone.wirkus@tafesa.edu.au)

Please note all entries must be received by COB Friday September 30<sup>th</sup>.

# Rules of Entry

**1 Entries in the Awards of Excellence are open to current MLSA Members only**

An entry consists of one project which may be submitted into one or more categories. Applicants must nominate under which category(s) they wish to submit a project on the entry form.

2. MLSA Commercial members are entitled to free unlimited entries into any category. Residential members are entitled to free unlimited entries into any category except Commercial categories where the limit is two entries at a cost of \$110 per entry.

3. A completed 2 page entry form plus brief is required for each individual entry. A project brief detailing work performed should be attached to each entry Refer to pages 5 -8 for relevant brief documentation.

4. All Entrants must hold any licence(s) relevant to perform the scope of work they are entering.

5 All Entrants must either be the principal contractor and responsible for the complete project  
Or

If they have only contracted for part of the completed project have signed permission from the principal contractor to enter their part of the work. *Refer to entry form page 3*

6. Clients must be briefed by entrants not to disclose information which may influence the anonymity of the project during judging. Every effort should be made to avoid the presence of entrant's staff during the judging process.

7. Entries must have been completed within the preceding ten years, and not have won an award in the same category previously from MLSA.

8. Projects within a 50 km. radius of the Adelaide GPO may be judged on site. Projects outside of that area must submit a DVD or power point presentation of the project with supporting photographs. For further information please contact Simone Wirkus on 0412199 377

9. Independent Judges are selected to judge in their area of expertise, and are therefore required to award points in that area only, i.e. Design, construction or horticulture.

10. All details of judging are kept in the strictest confidence, the anonymity of each project is maintained throughout the entire judging process.

11. It is desirable to have a clear winner in each category however the judges reserve the right:
- To award two projects equally if both are considered to be of equal standing
  - Not to issue an award if there are no appropriate projects in a category
  - Not to issue an award if the standard of projects in a category does not merit an award

12. The judge's decision is final and no correspondence will be entered into.

13. If the entry criteria have not been met the entry will not be judged.

2016 Awards of Excellence

Entry Form

(This 2 page form plus brief must be submitted for each entry)

Entrant's name: \_\_\_\_\_

Trading as: \_\_\_\_\_

*Note: trade name will be used on trophy unless otherwise indicated*

Entrant's address \_\_\_\_\_

Entrant's signature: I have read the rules of entry and hereby declare that my entry/s abide by the rules.

Signed: \_\_\_\_\_ Date \_\_\_\_\_

Feature/Subcontract Work (signature required if entrant is NOT the principal contractor

As the principal contractor I approve of the entry of this Feature/Subcontract work by the entrant.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Name of Principal contractor \_\_\_\_\_

Contact person able to supply information about entry

Contact name \_\_\_\_\_ Contact mobile \_\_\_\_\_

Contact email: \_\_\_\_\_

Project / Home owner's details: \_\_\_\_\_ Entry Category # \_\_\_\_\_

Owner's name: \_\_\_\_\_

Name of project if applicable \_\_\_\_\_

Address of project \_\_\_\_\_

Owner's phone no \_\_\_\_\_

Owner's Consent

It is the responsibility of the entrant to gain consent from the project owners for the judges to enter the premises for the purpose of judging. Judging will be conducted on the 13<sup>th</sup> and 14<sup>th</sup> October

I/We hereby grant permission to the Master Landscapers of South Australia Awards Committee to enter our property/premises for the purpose of judging, photographing or publicising the project in the aim of promoting the excellence of Landscape Design and Construction through the MLSA Awards of Excellence.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Do you wish your name (project owner) to remain confidential Yes or No?

2016 Awards of Excellence  
**Entry Form - Categories**

**Please tick all categories appropriate for your entry**

1.	Commercial Landscape over \$500,000 - construction only	<input type="checkbox"/>
2.	Commercial Landscape \$200,000 - \$500,000 - construction only	<input type="checkbox"/>
3.	Commercial Landscape \$100,000 - \$200,000 - construction only	<input type="checkbox"/>
4.	Commercial Landscape under- \$100,000 - construction only	<input type="checkbox"/>
5.	Commercial Landscape - design only	<input type="checkbox"/>
6.	Residential Landscape - over \$250,000 - design only	<input type="checkbox"/>
7.	Residential Landscape - over \$250,000 - construction only	<input type="checkbox"/>
8.	Residential Landscape - \$150,000 - \$250,000 - design only	<input type="checkbox"/>
9.	Residential Landscape - \$150,000 - \$250,000 - construction only	<input type="checkbox"/>
10.	Residential Landscape - \$60,000 - \$150,000 - design only	<input type="checkbox"/>
11.	Residential Landscape - \$60,000 - \$150,000 - construction only	<input type="checkbox"/>
12.	Residential Landscape - \$30,000 - \$60,000 - design only	<input type="checkbox"/>
13.	Residential Landscape - \$30,000 - \$60,000 - construction only	<input type="checkbox"/>
14.	Residential Landscape - under \$30,000 - design only	<input type="checkbox"/>
15.	Residential Landscape - under \$30,000 - construction only	<input type="checkbox"/>
16.	Residential Landscape business operating for less than 3 years - Any Value	<input type="checkbox"/>
17.	Individual Landscape Feature - includes garden art, water features, lighting	<input type="checkbox"/>
18.	Most environmentally sensitive project	<input type="checkbox"/>
19.	The most innovative new product to be made available to the Landscape Industry in the past 12 months	<input type="checkbox"/>
20.	Landscape Maintenance - Residential	<input type="checkbox"/>
21.	Landscape Maintenance - Commercial	<input type="checkbox"/>
22.	Frank Ugody Memorial Award	<input type="checkbox"/>
23.	Industry Partner/Supplier Award	<input type="checkbox"/>
24.	Judges Choice Award (all entries automatically entered into this category)	<input type="checkbox"/>

**Brief for Entries in Categories 1 – 16 and 18 only**  
**Once completed please attach to your two page entry form**

In order to give the judges a better understanding of your project it is essential that you include the following information about your submission in the MLSA awards. This information is provided to the judges to assist in judging your entry appropriately. Please feel free to add to this information on an attached sheet so our Judges can be well informed. The following must be included with this brief.

1. An A4 sketch clearly defining the boundaries of the project being entered. This may be quite simple especially if the project takes up the whole site. However, if your entry consists of only a portion of the landscape, your sketch should clearly indicate the limits of the entry.
2. If you have not completed all the work on the site make it quite clear what you have done and what has been done by others.
3. Include four high resolution photos per entry either on CD, USB or on Drop Box with link.
4. Each Judge is supplied with a copy of all the briefs submitted by entrants, in order to maintain anonymity the:
5. Brief must be A4 in size
6. Brief should not disclose any information that would indicate to the judges the identity of the entrant. Project addresses may be referred to but entrants name, business name or logo should not be part of the brief Please white out or remove any logos or reference to your company prior to submission, failure to do so may result in material not being made available to the judges

**The following information must be included**

A) How long is it since you completed the job? Please circle one of the following:

Under 6 months	6-12 months	12-18 months	18-24 months
2-3 years	3-4 years	4-5 years	5-10 years

B) What is the approximate dollar value of the project you are submitting? \$

C) How is the project maintained? Please circle any of the following which are applicable:

regularly	infrequently	spruced up for the judging	never
professionally			by owners

D) How is the site watered? Please circle any of the following which are applicable:

mains   bore   tank   grey   rainfall only   irrigation automatic system   hand watered

E) Have the owners changed anything since you completed the project? YES / NO

If 'yes' please give details: \_\_\_\_\_

*Please feel free to attach any other information the judges should be aware of (take note of points 1- 7 above)*

**Brief for Entries in landscape Feature Category (17) only**  
**Once completed please attach to your two page entry form**

In order to give the judges a better understanding of your project it is essential that you include the following information about your submission in the MLSA awards. This information is provided to the judges to assist in judging your entry appropriately. Please feel free to add to this information on an attached sheet so our Judges can be well informed. The following must be included with this brief.

- 1 An A4 sketch clearly defining the boundaries of the site. Mark on this sketch the position of the feature (s) you have entered
- 2 If you have not completed all the work involved in the feature make it quite clear what you have done and what has been done by others.
3. If you have sub-contracted to construct, install or design the landscape feature ensure that you have signed permission from the principal contractor to submit this feature in the awards. (See page 3)
- 3 Include four high resolution photos per entry either on CD, USB or on Drop Box with link.
- 4 Each Judge is supplied with a copy of all the briefs submitted by entrants, in order to maintain anonymity the:
- 5 Brief must be A4 in size
- 6 Brief should not disclose any information that would indicate to the judges the identity of the entrant. Project addresses may be referred to but entrant's name, business name or logo should not be part of the brief Please white out or remove any logos or reference to your company prior to submission, failure to do so may result in material not being made available to the judges

How long ago was the feature built \_\_\_\_\_

Are you responsible for (Please circle all applicable) the design the construction

Please give an approximate dollar value for the work you were involved in. \_\_\_\_\_

Were there any constraints or difficulties that might not be apparent from viewing the finished product

\_\_\_\_\_  
\_\_\_\_\_

*Please Feel free to attach any other information the judges should be aware of (take note of points 1- 6 above)*

## Brief for Entries in Maintenance Categories (20 & 21) only Once completed please attach to your two page entry form

In order to give the judges a better understanding of your project it is essential that you include the following information about your submission in the MLSA awards. This information is provided to the judges to assist in judging your entry appropriately. Please feel free to add to this information on an attached sheet so our Judges can be well informed. The following must be included with this brief.

- 1 An A4 sketch clearly defining the boundaries of the project being entered. This may be quite simple especially if the project takes up the whole site. However, if your entry consists of only a portion of the landscape, your sketch should clearly indicate the limits of the entry.
- 2 If you others are maintaining parts of the site make it quite clear what you are / are not responsible for.
- 3 Include four high resolution photos per entry either on CD, USB or on Drop Box with link.
- 4 Each Judge is supplied with a copy of all the briefs submitted by entrants, in order to maintain anonymity the:
- 5 Brief must be A4 in size
- 6 Brief should not disclose any information that would indicate to the judges the identity of the entrant. Project addresses may be referred to but entrant's name, business name or logo should not be part of the brief Please white out or remove any logos or reference to your company prior to submission, failure to do so may result in material not being made available to the judges

How long have you been maintaining this site \_\_\_\_\_

How often is the site maintained (please circle) \_\_\_\_\_ days a week \_\_\_\_\_ days a month \_\_\_\_\_ times a year

How many man hours are involved at each visit \_\_\_\_\_

Circle all items included in your maintenance Turf mowing, Turf edging, Watering Irrigation system Mulching

Pruning Plant replacement Weeding Drainage Rubbish removal

Hard surface cleaning/ repairs – please specify \_\_\_\_\_

Any other items not listed – please specify \_\_\_\_\_

How is the garden watered? Please circle any of the following which are applicable:

mains bore tank grey rainfall only irrigation system hand watered

Are there factors that make this job difficult or unusual this might include accessibility, time constraints, use of the site or any other points you think the judges should take into consideration.

*Please Feel free to attach any other information the judges should be aware of (take note of points 1- 6 above)*

## Brief for Entries in Frank Ugody memorial Award (Category 22) only

This Industry award is open for nominations from MLSA Members for any person in the Landscape Construction, Garden Maintenance or Allied Industry in SA who has been exemplary in the advancement of the Industry over an extended period of time. The nominee does not have to be a MLSA Member, so please feel free as a member to nominate a person worthy of the industry's highest Individual award.

Your nomination should include the name and contact details of your nominee as well as an outline of the impact they have had on our industry. This should be supported by two additional independent businesses or identities who should also describe in their own words what it is about the nominee that would make them a worthy recipient.

An outline and history of the persons involvement in the industry is usually shown as a power point on the awards night. Please include the contact details of those making the submission so that we can use your experience of this person to put this together.

## Brief for Entries in Supplier of the year (Category 23) only

The Board of MLSA wishes to recognise with an award of excellence the best Suppliers within the Industry as voted by members. This award is open to any trade supplier of any size or trading in any part of the world, be they a Master Landscapers of SA . member or not!

As a MLSA member you may nominate any number of businesses in this category. Simply email the name of the business you wish to nominate to [simone.wirkus@tafesa.edu.au](mailto:simone.wirkus@tafesa.edu.au) by Friday September 30<sup>th</sup>.

All members will then be emailed a list of all nominees and will have the opportunity to vote for their choice

## Brief for Entries in Most innovative new product (Category 19) only

Entries in this category will be judged on site. Entrant will need to be prepared to demonstrate the use or explain the features of the product entered. I will contact you to set up a suitable time.

*All categories please note: should you need any additional help or information in putting your entry together please do not hesitate to contact Simone Wirkus [simone.wirkus@tafesa.edu.au](mailto:simone.wirkus@tafesa.edu.au) or 0412199377*